Wireless printing

Install PaperCut client: Windows 8

Note: If you have already set up your computer for wireless printing at the library, the PaperCut client will already be installed. It is not necessary to install it again to use the printers in other computing facilities. Ensure that the client is running and proceed to add the facility printers.

1. Before you start this procedure, ensure the following:
   - Your wireless card and its drivers have been installed and you have rebooted your laptop since the installation.
   - Your laptop is powered on and booted up.
   - You are in an area with wireless coverage.
   - Your computer's wireless switch or button is turned on.
   - You have a NetLink ID and password.
   - You must be a current student, faculty, or staff member with a NetLink ID and password.
   - Your computer must be set up to use the UVic Wireless Network. Please ensure that you are connected to the secure wireless network UVic before proceeding.

2. At the Start screen, type the following:
   ```
   \papercut\pcclient\win
   ```
   An Explorer window will open to the PaperCut client folder on the Desktop.

Search

Everywhere

\papercut\pcclient\win

\papercut\pcclient\win
3. Double-click on **client-local-install**.

4. At the **Open File - Security Warning**, click on **Run**.
5. The **PaperCut MF Client Setup Wizard** will launch. Click **Next >**.

6. At the license agreement, select **I accept** ... and click **Next >** again. Click **Next >** at the next two prompts (**Select Destination Location** and **Select Components**). Click **Finish** at the next prompt after that (**Ready to Install**).
7. When the installer is finished, ensure the checkbox is checked beside **Launch PaperCut and verify my identity** then click **Finish** when prompted.

8. The install wizard will close and a PaperCut Login dialogue will open. Enter your **NetLink ID** and **NetLink ID password**. If you wish to be logged in to the PaperCut printing system automatically, select **Remember my identity**. (If you share this computer, leave it unchecked.) Click **OK** to login to the printing system.
9. You have now completed the steps to install the PaperCut client on your computer. A small window will open when you log in displaying your ONECard Flex account balance and a link to more detailed information about your account.